

Easy Read Information About Our Customer Privacy Notice



The Data Protection Act 1998 will no longer apply.

On the 25th May 2018 the new General Data Protection Regulations (GDPR) will replace the Act.



Leading Lives holds personal and sensitive information about the people we provide services to.

This will include things like your full name, address and date of birth, also about the care and support we provide.



We have a legal requirement to hold any necessary personal information about you.

We might ask your family/carers to share their information so we can contact them during an emergency.



Leading Lives needs personal information about you so we can support you safely. Leading Lives has a Customer Privacy Policy with more detail. Tell us if you want a copy or would like someone to go through this with you.

The new General Data Protection Regulations tells us how we should keep this information safely and within the law.



The information you share with us is confidential.

We store all your information securely on our computers and in our offices.

We only keep your information for as long as the law says we should.



Sometimes we need to share your information with other people involved in your care such as: doctors, nurses, police, social workers and other care providers.

Your information is shared securely and safely.



You can ask to see the information and data we hold about you by making a Subject Access Request.

If you speak to staff at Leading Lives they will show you how to make a request.



If you would like to find out more about the notice you can visit our website: <http://www.leadinglives.org.uk/>

You can email at: Info@leadinglives.org.uk

You can call Leading Lives on 01473 406777

You can speak to a local manager.